

## Request for Information Regarding Your Personal Data

Name and surname:

Address of residence, country:

Date of birth or other data for identification that  
can be used to find your personal data in our  
databases

Phone number – optional:

E-mail – optional:

**I would like SAVA TURIZEM d.d. to** (Below, please mark only the information you would like to obtain):

- ☐ Confirm whether personal data relating to me is being processed or not;
  - ☐ Provide information on what kind of personal data relating to me is being processed and why;
  - ☐ Forward a list indicating to whom my personal data has been transmitted, in particular to third countries or international organizations;
  - ☐ Provide information on the retention period of my personal data;
  - ☐ Provide information on how my personal data was obtained;
  - ☐ Provide information on whether you analyse and study consumer habits for the purposes of sending special offers (and the reasons for this), as well as on the importance and estimated consequences of such processing for me.
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- ☐ I confirm that I am aware of the right to ask you to rectify or delete my personal data and to limit processing in connection with me. I am also entitled to object to such processing of my personal data and to file a complaint with the Information Commissioner of the Republic of Slovenia.

### Description of the required personal data or documents:

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Please send the required information to the following address:.....

Date: .....

Signature: .....

### **CERTIFICATE OF RECEIPT** (to be completed by Sava Turizem d.d.)

Date: .....

Stamp:

Signature (Recipient): .....

The personal data controller is Sava Turizem d.d., Dunajska cesta 152, 1000 Ljubljana, Slovenia. The personal data you provide on this form is processed exclusively for the purpose of handling your request on the basis of Article 6(1)(c) of the GDPR. The data is not transmitted to third parties, unless this is necessary to fulfil your request or is required by law. The data is retained for as long as is necessary to process your request (no longer than 1 year) and in accordance with statutory retention periods. You have the right of access to personal data, of rectification, of erasure, of restriction of processing, and of portability, the right to object, and the right to lodge a complaint with the Information Commissioner. Contact details of the Data Protection Officer: [dpo@sava.si](mailto:dpo@sava.si), telephone: +386 4 206 51 38. Further information on personal data protection at Sava Turizem d.d. is available at: <https://www.sava-hotels-resorts.com/si/o-nas/varstvo-osebnihi-podatkov>.